

School Council | MINUTES

Meeting date | time 9/18/2017 6:30 PM | Meeting location Saint Mary - Huntsville

Meeting called by Sandra Bauer Heinz

Note taker Cheri Webster

Attendees

Cheri Webster, Barbara Heeneman, Sandra Bauer-Heinz, Ellen Cowden, Chatelle Armstrong, Katie Rowe, Ron Rawlins, Anthony Asturi, Summer McCabe, Chris Maw, Catherine Zacal, Vicki Perentesis, Jeanie Fuscaldo

WELCOME AND PRAYER

- Introductions

AGENDA TOPICS

Agenda topic Approval of November Minutes | Presenter Sandra

Approval By: Ron and Chantelle

Agenda topic Outstanding Action Items from Last Meeting | Presenter Sandra

Discussion :

PRO Grant – Submitted in the spring for a science night. Date was October 19th. Hosted by Science North. Will not hear until the end of September, early October about the grant. We may have to change the date pending approval. We need to wait until we know about funding. Fees for Science North was \$650.00.

- Catherine Zacal suggested that she can apply for PRO Grant next year for financial literacy.

Nordic Skis – Jump Start Funding for skis. Sandra is waiting for contacts from Lynda Cranney. Chris Maw offered to follow through with the funding.

Interactive Play Wall – Sandra has started to begin the process for building the wall, We agreed to do two. One in kindergarten yard and one attached to the fence in the yard. Sandra gave a brief description of the wall.

Process to include local business, Portage Promotion as an approved vendor: Barb will see about the process. They will have to do an application.

Equipment Lease options (iPads). – Mr. Falconi was to find out about the iPad lease. We were wondering what the lease is for them? Could council purchase them after the lease? Mr. Falconi has not yet looked into this item.

Action items	Person responsible	Deadline
Follow through with Jump Start Funding	Sandra/Chris Maw	ASAP
Interactive Play Wall	Sandra	ASAP
Follow up with Mr. Falconi re: ipads	Barb H.	Before next meeting

Discussion [Conversation]

- Our enrollment is currently at 202.
- Board Theme “Our Story~ Our Journey” : As Christians, stories are an important way for us to communicate who we are and what we believe. The stories passed on through our Catholic faith tradition remind us of God’s love and our responsibility to share that love with others. These stories are the foundation of Catholic education in our province and in our region. We know Catholic education is a special gift to be cherished and protected. We are on a journey in Catholic education to share our sacred stories through the faith-filled work we do in our school. This year’s theme is especially fitting as our country celebrates its 150th anniversary. Our nation’s story is one filled with the journeys of so many different cultures, races and religions. Our faith calls us to learn from these diverse journeys as we continue to grow together as one nation.

School Events:

- Community BBQ and Scholastic Book Fair is on September 21 from 4:30 pm – 6:30 pm. We are thankful that the Knights of Columbus are cooking for us that evening. New this year, our intermediate division will host “Minute to Win It” games to support their fundraising efforts for fall camping.
- The school is participating in the Annual Terry Fox fundraiser on September 28.
- -Our Opening Mass will be held tomorrow in our gymnasium. We are pleased that Father Sercely has joined our community and look forward to getting to know him.
- Rosary is scheduled to start up in October
- Community of Schools Leadership Camping for intermediates is being organized at Muskoka Woods. St. Dominic staff was in today to speak with them about this 3 day 2 night adventure.

Reorganization:

- Reorganization took place in order to meet Ministry and Board directives with regards to class sizes. Saint Mary’s was allocated an additional teacher, which reduces our class sizes in the Junior and Intermediate Divisions.

Upcoming P.A. Days:

- Our Faith Day P.A. Day is scheduled for this Friday September 29. There is also another Rotating P.A. Day scheduled for Wednesday October 6. The focus will be on numeracy. There are no classes for students on either day.
- Please let as many families know as there will be no staff on site for the October 6th P.A. Day.

Catholic School Commissioning:

- All schools in the board will gather on October 25, 2017 at Holy Spirit Parish in Barrie. The book launch of “A History of the Simcoe Muskoka Catholic District School Board and Its Predecessor Separate School Boards”, authored by renowned historian Dr. Robert T. Dixon, examines the struggles and successes or “our” collective stories in Simcoe, Muskoka and Parry Sound.

Electronic Newsletters

- Our September newsletter was sent in hard copy to all families. It indicated that all other newsletters will be sent electronically and provided instructions for signing up. We are encouraging families to sign up to our e-newsletter and e-blast. If a family still requires a hard copy we asked that they kindly notify the office.

Parent Reaching Out Grant:

- We have not received any information from the Ministry at this time as they extended the deadline for submissions.

Engage and Transform:

- Saint Mary’s will be receiving \$3000 towards the purchase of new Chromebooks for grades 7 & 8.
- The PD focus for our intermediate teachers is the integration of instructional technology in math workshops that focus on assessment and instructional practices to support all learners.

Athletics/Co-curricular/Clubs:

- Mrs. Baumgart & Mrs. Webster have been practicing with the cross-country team. They look forward to their meet on September 27.
- Eco and Drama clubs are up and running.

Agenda topic *Financial Report* | **Presenter** *Vicky Perentesis*

Discussion : Provided a Financial Report as of August 31, 2017

As of now, we have \$9 374.55

Vicki is looking for interactive wall, the invoice for the tent \$1422.00. The school was making up the difference from the \$1200 paid. We earmarked \$800 for interactive play wall last year that has yet to be used.

Agenda topic *Elections* | **Presenter** *Sandra*

The following are the 2017/2018 council positions:

Chair: Sandra Bauer Heinz

Vice-Chair: Katie Rowe

Treasurer: Vicky Perentesis

Secretary: Ellen Cowden

Property Lead: Chris Maw

Fundraising Lead: Summer McCabe

Social Lead: Chantelle Armstrong

Parish-School Liaison: Catherine Zacal

Hot Dog Program Coordinator: Trevor Saari??

Pediculosis Prevention Lead: Jeanie Fuscaldo

Agenda topic *Chair Report* | **Presenter** *Sandra Bauer-Heinz*

- Discussion regarding objectives for the year included the following:

Insurance: Board offers additional insurance for school councils. We are covered if considered as under board control. Anything out of school board control is not covered. Voted to decline need for insurance as all school council initiated activities happened at the school.

Hot lunch: Katie is running this program with possible student helpers. To begin on Mondays in November. There was a survey done last year and most students said that Chicken Noodle soup was their favourite.

Thank you card: Sandra shared a thank you card from Cathy for gift for retirement.

Chocolate Bar Fundraiser

- ordered 166 boxes as per last year. We have a different package with different flavours. We did get some prizes to go with it from the company. We have some prizes in the display case.
- \$200 was asked for additional prizes. Also council to provide a pizza party for the class that sells the most.

Motion was passed for \$200 for prizes.

Launch is on Thursday at the BBQ. Need for a visual for the amount of money that is raised and total for how much each class raised. Suggestion for Summer to contact the leadership team to arrange this. The amount would be the money that comes back, not the amount that goes out.

- How does the draw work? One ticket for every five bars sold.
- Question about the draw – Do we let students get multiple prizes for their names be picked? Decision: Let the top three sellers choose a prize first. Then tickets for the rest of the sellers.
- Cheri to do envelopes for each class to submit forms/money.

Discussion on action items for this year.

HABITAT:

- Currently the habitat and hill area can not be used for cross country running and skiing due to it being overgrown. Also, the outdoor classroom can not be used. Volunteers are needed to cut the grass.
- Barb will investigate the grass cutting contract.
- Chris will organize a group to cut the grass and possibly lay down wood chips.

Music discussion – Does that need to be a goal for this year? Without Mr. Howard to run the program, is this a need if there is no staff to coordinate? Some discussion on using parent volunteers to run a music program at lunch hours. Barb to do an email blast who has a musical talent who are willing to share for a club at the school.

- Focus perhaps on audio, etc; for drama club. Ask students and teachers what they would like to spend money on.
- Cheri to pool the staff for small or large desires for school council to focus on. Follow up from Mabelle on needs for the drama club (sound system, lights, spotlight). Ron to come up with sound system suggestions with price ranges.
- Hewitt's Produce contest – Katie Rowe – We did win a bushel of apples for the breakfast program.
- Barb still does not have coordinator for the breakfast program.
- Anthony asked if the school does a facility renewal for next year. Barb – Called an MOE, it goes to plant and they allocate funding each year for school improvements. Anthony would like to see a hydration station.
- There was some discussion about the day care and what the progress/timeline was. It is not known at this time.

Sandra – if anyone has additional information, email or bring them to council at the next meeting.

Action items	Person responsible	Deadline
Talk to leadership group about providing a visual for amount raised and total amount collected from each class.	Summer McCabe	ASAP
Envelopes for each class to collect forms and money from the chocolate bar sales	Cheri Webster	9/19/2017 12:00 AM
Investigate grass cutting contract	Barb Heeneman	By next meeting
Organize a group of volunteers to cut the habitat area path and by the outdoor classroom	Chris Maw	ASAP
Email blast asking for parent volunteers to lead a music program	Barb Heeneman	ASAP
Survey staff as to needs of the school for council initiatives	Cheri Webster	By next meeting

Adjourned: 8:15

Next Meetings: October 2, November 6, December 4, January 15, February 5, March 5, April 9, May 7, June 4